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| MSN Allotment association -agm |  |  |
| **Location:** | Welton Rovers |
| **Date:** | 22nd October 2024 |
| **Time:** | 7.15 pm |
| **Chair** | Simon Green |
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**Minutes**:

1. *Open and welcome*

Members were welcomed to the 2024 AGM.

Apologies:

Francoise Sauze

Edna and Paul Wildegger

Andrea Smrckova

Andy and Linda Broadhurst

Brain Snellgrove

Kayleigh Muspratt

The committee offered its heartfelt condolences to Jackie Townsend and her family in the passing of Nick. A popular and supportive member of the Association, he will be missed by many.

1. *Previous Minutes:* The minutes from the last AGM held the 7th November 2024 were agreed by all. There are some actions carried over from that meeting to be discussed further tonight.
2. *Appointments*: Emma has now resigned as Chair, requiring the post to be filled. Mike Carne has offered to support in the Treasurer role, freeing Simon to step in as Chair should the association agree. Mike Carne as Treasurer was proposed by Adele Draper and seconded by Gerald Payne. This was supported unanimously by the association members. Simon was proposed by Sarah Smith and seconded by Martin Peter, again, motion carried by all in attendance. Co-opted members, Will Smith will help Sarah with site issues and maintenance. Luke and Abi Hall have also volunteered to help the committee. A big thank you to them. Changes to the committee are as follows:

Chair – Simon Green

Site Officer – Sarah Smith

Secretary – Hayley Bird

Treasurer – Mike Carne.

Co-opted members: Will Smith, Luke and Abi Hall.

If anyone could spare a small amount of time every week or so to update our social presence on FB it would be greatly appreciated. Please speak to a committee member.

1. *Chairs Report:* Copies of the Chairs report can be found on the Allotment Associations website. Read at the evenings meeting by Sarah.
2. *Finance Report:* Copies of the Finance report can be found on the Allotment Associations website. An independent audit of the accounts has been carried out, this ensures everything is run and accounted for as it should be. Complete funds were not recovered from the manure drop earlier in the year. Please can members remember to pay for the amount of barrow loads they have taken. Negotiations with the TC over rent for this financial year and the 4 years that follow did get tense at times. However, the Chair and Treasurer were able to agree on the 5 year plan.

Expenditure towards a concrete base for future manure drops were discussed or maybe swapping the woodchip area for the manure drop location would resolve the issue. A new wheelbarrow will need sourcing as the site currently only has one.

Accounts accepted by all.

1. *Membership of the National Allotment Society:* The Chair asked the question as to whether it’s worth the money to continue the membership. They did provide advice with our Tenancy Agreement with the TC, however this risk has passed for the next few years until our current agreement ceases. It was agreed to cancel the membership for now, with the potential to rejoin should the need arise or when we move closer to renegotiating the Tenancy Agreement.
2. *Compost Toilet:*  Potential for a compost toilet is still needs investigating. Members agreed this is still of interest and would benefit the association and site. Simon will report back to the association.
3. *Standards on site:*

Amnesty of rubbish on site was debated. Members felt it would be a good idea to hire a ‘Man with a Van’ or skip. Holding a designated day for plot holders to identify items that required removal from the site. A review of plots left by previous plot holders is also required, as rubbish has been left behind and will need removing to enable new plot holders to maintain their areas.

Potential to add a clause in our Tenancy Agreement for all new plot holders to pay a deposit upon return of clearing their sites fully before exiting was discussed and agreed would be beneficial for all tenants. Another addition to the agreement would confirm approval from plot holders for names to be used on the website and associated documentation when identifying individuals and the location of their plots

Two dates for a site clean-up were tabled. One date in Spring TBD, another on the 16th November from 10am until 12 midday. A site inspection will be required beforehand to determine areas of significance. The shed needs emptying, tidying and new tools for communal use identified.

1. *AOB:*

A meeting for members to be held in the Summer was discussed. It was felt that one meeting a year was too little and the association may benefit from adding another one to the schedule.

The Chair expressed his delight in having Mike onboard as Treasurer and thanked the association for their support over the past year.

Thanks again to Dave Paisey for hosting the AGM and for looking after the site on a continual basis.

Finally, thank you to all those who could attend this evening.

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| Action No | Description | Owner | Status |
| 24/1 | Chairs report to be added to website | Simon | New |
| 24/2 | Treasurers report to be added to website | Simon | New |
| 24/3 | Cancel NAS Membership | Simon | New |
| 24/4 | Compost Toilet specifications to be investigated and reported back | Simon | New |
| 24/5 | A nominated day in Spring 25 to be identified for a site clean up | All association members | New |
| 24/6 | Site inspection required before the 16th Nov to determine areas needing significant clearing/tidying | Sarah | New |
| 24/7 | Addition of deposit arrangements and names to be introduced to the TA | Committee | New |